

**INTERNAL & EXTERNAL ADVERTISEMENT NOTICE
(AS PER THE APPROVED POLICY)**

**EPHRAIM MOGALE
LOCAL MUNICIPALITY**

☎ 111
MARBLE HALL
0450
☎ 013-261 8400
☎ 013-261 2985



Leeuwfontein Office (013) 261 8509
Elandskraal Office (013) 268 8506
Zamenkomst Office (013) 973 9160
Traffic Section (013) 261 8400

Ephraim Mogale Local Municipality invites suitably qualified applicants to apply for the under-mentioned positions.

The Municipality further commit to employment practices that promote the spirit as treasured in the Employment Equity Act, 1998 (Act 55 of 1998) as amended. People who falls within the definition of designated group in terms of the Act are encouraged to apply for any advertised vacant position in the institution.

ERRATUM

KINDLY TAKE NOTICE THAT THE BELOW MENTIONED POSITION HAS BEEN CORRECTED FROM THE LIST OF POSITIONS WHICH HAVE BEEN ADVERTISED ON THE 05 OCTOBER 2023. BELOW IS THE CORRECTED POSITION WITH THE CORRECT REQUIREMENTS.

ERROR IN REQUIREMENTS

POST NO. 01

Department : Municipal Manager's Office
Post : One (01)
Job Title : Internal Auditor
Reporting to : Senior Internal Auditor
Duration : Permanent
Remuneration : R304 991.81 Plus related statutory benefits and 13th Cheque, Medical Aid, cellphone allowance, subject to meeting qualifying criteria.

Requirement:

Grade 12, Diploma in Internal Audit/Accounting (Commerce) or equivalent qualifications (NQF Level 6). Registration with the Institute for Internal Auditors. Three (03) years relevant experience of which one (1) year in supervisory level.

CORRECT REQUIREMENTS

POST NO. 01

Department : Municipal Manager's Office
Post : One (01)
Job Title : Internal Auditor
Reporting to : Senior Internal Auditor
Duration : Permanent

**INTERNAL ADVERTISEMENT NOTICE
FOR 7 DAYS (AS PER THE APPROVED POLICY)**

Remuneration : **R304 991.81 Plus related statutory benefits and 13th Cheque, Medical Aid, cellphone allowance, subject to meeting qualifying criteria.**

Requirement:

Grade 12, Diploma in Internal Audit/Accounting (Commerce) or equivalent qualifications (NQF Level 6). Registration with the Institute for Internal Auditors will be an added advantage. One (01) to two (02) years relevant experience.

Duties/Tasks:

Implement internal audit strategies policies. Conduct operations relating to implementation of internal audit processes. Carry out basic audit fieldwork to establish audit findings. Conduct continuous monitoring and evaluation of the progress against the approved internal audit objectives plan. Coordination of internal audit workshops etc.

IMPORTANT INFORMATION

Interested candidate for the position are welcomed to forward applications on a **duly completed APPLICATION FORM for Non-Senior Managers**. The form is obtainable from the Municipal Website: www.ephraimogalelm.gov.za and also from the Municipal Office during office hours between **07:30 – 16:30 Monday to Friday**. Applications must be accompanied by a CV; Certified copies of required qualifications, copies of Identity Document and driver's license where applicable, (certifying stamp must not be older than 6 months at the time of submission) and be forwarded to the Acting Municipal Manager, Ephraim Mogale Local Municipality, P.O. Box 111, MARBLE HALL, 0450. **Faxed applications will not be accepted.**

Telephonic enquiries related to the positions can be referred at (013) 261 8425 or at (013) 261-8431 during office hours on **Monday to Friday 07:30 – 16:30**.

- NB:**
- a) Ephraim Mogale Local Municipality reserves the right to fill **or** not to fill the post.
 - b) Reference check (Security clearance or vetting) may be conducted on the shortlisted candidates.

Closing date: **20 October 2023, 16:30**. Should applicants not be notified of the outcome of their application within THREE (03) months after the closing date, they should regard their application as unsuccessful, as there will be no further correspondence with them.



MR M.E MOROPA
MUNICIPAL MANAGER

11 / 10 / 2023

DATE